

CAR PARK POLICY

Listowel Family Resource Centre ensures that its' facilities are fully accessible and have safe access. In order for Listowel Family Resource Centre to achieve this fully all visitors to the Centre are asked to abide by the car park rules. This will ensure:

- ✓ Ease of access for ALL visitors/Centre Users
- ✓ Safe access for ALL visitors/Centre Users
- ✓ Reduced risk of accidents

Car Park Rules:

- Parents/Carers attending Children's Centre to ONLY park in bays directly to the left of the Car Park entrance.
- ONLY those who hold a **valid Disability Disc to park in Disability bays.**
- NO parking/stopping on the roundabout at ANY time.
- Park correctly between the lines to maximise parking as Centre is mostly very busy.
- Footpaths are to be used at all times when escorting children/vulnerable adults into the Centre. Children's hands MUST always be held while entering and leaving the Centre, to prevent any child/children from running out onto the car park.
- NEVER leave children unattended in a vehicle in the car park.
- ALWAYS ensure children are suitably restrained in vehicles while driving (it is a legal offence to have children unrestrained in a moving vehicle & Listowel FRC staff are obliged to report to An Garda Síochana if observed).
- Ensure vehicle is always locked and all valuables are locked away out of sight in the vehicle.

Always RESPECTFULLY follow the directions of Listowel FRC staff on Car-Parking Duty.

Listowel Family Resource Centre Ltd. accepts no responsibility for any, loss, theft, damage to vehicles or personal belongings.

Please do not allow your child/children, particularly those attending the Crèche or Pre-School, to press the access button of the automatic front door in order to prevent them running onto the car park. This is to be adhered to both on entry and exit to the Centre.

This Policy was adopted at a meeting of Listowel Family Resource Centre Ltd. Management Committee on:

Signed: _____ (Chairperson)

Date: _____